

Privacy Policy

Our Commitment to Privacy

This policy explains how we protect and manage any personal data* you share with us and that we hold about you, including how we collect, process and share data.

*Personal data means any information that may be used to identify an individual.

Such information will be held not only in respect of clients but may also be held on persons employed, contracted or associated to commercial customers.

When personal data of individuals is provided by you or your company, each party shall be deemed to be processors of such personal data and neither party will act as a data processor for the other party. It is the relevant parties' responsibility to ensure their processing of Personal Data complies with the relevant GDPR legislation.

Relevant Legislation

Along with our business and internal computer systems, this website is designed to comply with the following national and international legislation with regards to data protection and user privacy:

- EU General Data Protection Regulation 2018 (GDPR)

The Information We Collect

This Policy applies to all information collected or submitted on MJ Robinson Limited website (www.mjrobinsonltd.co.uk). On some pages, you may make requests, and register to receive information or contact. The types of personal information collected on these pages are, but not limited to:

- Name
- Postal Address
- Email Address
- Phone Number

The Way We Use Information

We use the information you provide about yourself to make contact in offering our services as requested by yourself.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

We undertake not to retain any of your personally identifiable data any longer than necessary. Data will be retained for the purposes already mentioned in this policy until such time as it becomes no longer valid or your specifically request its removal.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above without also providing you an opportunity to opt-out or otherwise prohibit such unrelated uses. We will always provide you with a simple way to later opt out should you change your mind.

Personal Information - What we collect and Why?

We collect the use personal information for the following reasons:

Contact Forms and Email Links

Should you choose to contact us using the contact form on our Contact us page, none of the data that you supply will be stored by our website or passed to/be processed by any third-party data processors. Instead the data will be collated into an email and sent to us over the SMTP (Simple Mail Transfer Protocol). Our SMTP servers are protected by SSL meaning that the email content is encrypted before sent across the internet.

Data Breaches

We will report any unlawful data breach of this website's database or the database (s) of any of our third-party data processors to any and all relevant persons and authorities within 72 hours of the breach if it apparent that personal data stored in an identifiably manner has been stolen.

Cookies

Are not used in relation to our website.

Our Third-Party Data Processors

We use a third party to process personal data on our behalf in relation to the website.

Website hosting: *Getyouonline.co.uk*
 2a Humber House
 Humber Road
 Beeston
 Nottingham
 NG9 2ET
 Telephone No: 01159 722 050

Data Controller

The data controller of this website is: MJ Robinson Limited – Company Number: 00930498 the registered office is: Cedar Street, Mansfield, Notts NG18 2RZ.

Our Commitment to data Security

To prevent unauthorised access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic and managerial procedures to safeguard and secure the information we collect online.

How to Contact Us

Should you have other questions or concerns about this privacy policy, please call us as 01623 620174 or email: admin@mjrobinsonltd.co.uk.

In the extremely unlikely event that you are dissatisfied with any way that we handle your data requests, you can raise your issue with ICO.

Changes to our Privacy Policy

This privacy policy may change from time to time in line with legislation or industry developments. We will not explicitly inform our clients or website users of these changes.